

Fairfield – Fairfield Crest Swim Club

Application for Summer 2008 Employment at the FFC Swim Club

The Fairfield – Fairfield Crest (FFC) Swim Club is looking for HIGHLY MOTIVATED people to work as managers, lifeguards and/or swim team coaches for the 2008 swim season.

All Applications due by Saturday, February 9, 2008, at 8pm

**Email, mail or drop
application to:**

Sue Coffing
7 Fairfield Drive (Fairfield), Newark, DE 19711-2767
Phone: (302) 737-2954 Email: coffing4@comcast.net

Requirements for Employment

<u>To work as a</u>	<u>You must be at least</u>
Lifeguard or Coach.....	16 years old by May 24, 2008
Substitute Lifeguard	15 years old by May 24, 2008

And you must meet the following criteria:

- ✓ All candidates must have Lifeguard Certification prior to May 24, 2008. (Red Cross or Ellis/YMCA acceptable.)
 - ✓ Coach candidates should be able to work during swim team sign-ups in early April and attend a training session in early spring.
 - ✓ Managers & lifeguards should have availability to attend one Pool Work Party date (April-early May timeframe), help prepare pool during last 2 weeks of May, attend a Spring training session, and help to close the pool in early September.
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Vacation / Time Off Scheduling

- All time off will be granted at the discretion of Pool Manager & Pool Board.
- ALL requests for time off longer than 2 days to happen during swim team season MUST be submitted AT THE TIME OF INTERVIEW.
- All final requests for time off for periods longer than 2 days must be submitted to the Personnel Board Member by May 1, 2008.
- It is unlikely Coaches will be granted time off during the swim team season.
- Requests for time off during the swim team season will impact the interview committee's decisions regarding employment.
- No more than 1 week off at any time will be guaranteed for any employee.
- No more than 2 weeks off total will be guaranteed for any employee.

Interviews

Interviews will be scheduled between February 11 and March 6. Offer letters will be mailed by March 20, 2008.

Directions for Application

- ✓ Print or type all information neatly.
- ✓ Provide all information requested. Incomplete applications will not be accepted.
- ✓ Attach any other documents that you feel are relevant or important.
- ✓ When complete, return application to Sue Coffing as soon as possible.
- ✓ Call or email if you have any questions – see contact information above.

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Name: _____ Phone: _____

Email: _____ Cell No.: _____

School: _____ Grade 07-08: _____

Address: _____
(street) (city) (state) (zip)

Age: _____ 2007 FFC Pool Member? (circle one) YES NO
(on May 24, 2008) If "NO" list previous membership years: _____

Check position desired. If more than one, number in order of preference:

- Pool Manager _____
- Assistant Pool Manager _____
- Full Time Lifeguard (34-38 hrs p/wk) _____
- Part Time Lifeguard (15-25 hrs p/wk) _____
- Substitute Lifeguard _____
- Head Swim Coach _____
- Assistant Swim Coach _____
- Developmental Swim Coach _____

**ON A SEPARATE SHEET OF PAPER,
please describe all previous work experience and relevant non-work
experience. In addition, please include any volunteer work, community
activities, and notable academic achievements. Also, please state your
tentative family and/or individual vacation plans for the summer of 2008.
ANY requests for time off during the swim team season MUST be
discussed at the interview.**

References:

1) _____
(name) (relationship to you) (phone)

2) _____
(name) (relationship to you) (phone)

Applicant's Signature _____

Parent/Guardian Signature _____
(required if applicant is under 17)